# Audit recording worksheet

## Audit of school electrical appliances

Where are electrical appliances located in our school?
Some appliances are found in more than one location.

1. Write down the name and number of appliances in each location.
2. Add them to find the total number of appliances.

Remember… look but **do not touch** the electrical appliances!

| Lights, fans, microwave oven, lawn mower, heater, overhead projector, fax machine, C.D player, computer, refrigerator, vacuum cleaner, power tools, freezer, printer, photocopier, hot water service… | | | | |
|---|---|---|---|---|
| **classrooms** | **library** | **offices** | **canteen** | **maintenance storeroom** |
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